

Tremont CUSD #702 Acceptable Use Policy and BYOD Agreement

AUP and BYOD Policies

Introduction

According to the District Acceptable Use and BYOD Agreement Policy approved by Tremont CUSD #702 Board of Education, the term “Network” or “Computer Systems” shall include all computer hardware and software owned or operated by Tremont CUSD #702, District electronic mail, District Websites, District on-line services and electronic information systems. “Use” of the District “Network” or “Computer Systems” shall include use of or obtaining access to the system from any electronic device and/or computer equipment, whether or not owned or operated by Tremont CUSD #702.

Definitions

BYOD – Bring Your Own Device

AUP – Acceptable Use Policy

Network – wired and wireless technology networks including school and district networks, cellular networks, commercial, community, or home-based wireless networks accessible to students.

SSID – a Service Set Identifier, a broadcast from a wireless access point that allows a device to locate and connect to a wireless network for internet connectivity

MAC Address – six groups of hexadecimal digits that are uniquely assigned to a networked device (IPad, laptop, etc...) (e.g. 01-23-45-67-89-ab) (please see separate instructions on how to find your device’s MAC Address)

Equipment – cellular phones, “smart phones”, PDAs, MP3 players, iPod-Type devices, and portable computers such as laptops, iPads, desktops, tablets, android devices, and netbooks, as well as portable storage devices.

BYOD Access – wireless connection to the Internet using Tremont Guest SSIDs (THS-Public, TMS-Public, TGS-Public, THS-Guest, TMS-Guest, TGS-Guest, or other SSIDs available from Tremont CUSD #702’s wireless Access Points) this **does not** include access to Tremont CUSD #702 network resources, such as file shares or printers. Any and all access through the wireless network may be monitored and/or recorded for the purposes of network security and student safety.

The use of the Districts “Networks” shall (1) be consistent with the curriculum adopted by Tremont CUSD #702 as well as the varied instructional needs, learning styles, abilities, and developmental levels of the students, and (2) comply with the selection criteria for instructional materials and library resource center materials. Tremont CUSD #702’s “Network” is part of the curriculum and is not a public forum for general use.

Availability of Access

Tremont CUSD #702 utilizes a CIPA compliant content filtering solution for all devices connecting to it’s wired and wireless systems to prevent minors from accessing inappropriate materials. Tremont CUSD #702 also ensures proper staffing and oversight over networked devices provided by the School District to monitor student usage.

Electronic Networks, including the Internet, are a part of the District’s instructional program and serve to promote educational excellence by facilitating resource sharing, innovation, and communication. Tremont CUSD #702 is not responsible for any information that may be lost or damaged, or become unavailable when using the network, or for any information that is retrieved or transmitted via the Internet. Furthermore, Tremont CUSD #702 will not be responsible for any unauthorized charges or fees resulting from access to the internet.

The use of technology whether owned by Tremont CUSD #702 or devices supplied by the Users, “BYOD”, entails personal responsibility. It is expected that Users will comply with Tremont CUSD #702 rules, act in a responsible manner, and will honor the terms and conditions set by any Tremont CUSD #702 Employee at Tremont High School, Tremont Middle School, Tremont Grade School, and Tremont CUSD #702. Noncompliance with applicable regulations may result in suspension or termination of privileges and other disciplinary action consistent with Tremont CUSD #702 policies.

Tremont CUSD #702 reserves the right to monitor Users’ online activities and to access, review, copy, and store or delete any electronic communication or files and disclose them to others as it deems necessary. **Users should have no expectation of privacy regarding their use of Tremont CUSD #702 “Networks”, “Computer Systems”, and/or Internet access or files, including email.**

Illegal Activities

Tremont CUSD #702 students, employees, contractors, and guests are expected to act in a responsible, ethical and legal manner in accordance with Federal and State Law, Tremont

CUSD #702 Handbook Policies, and the Tremont CUSD #702 Acceptable Use and BYOD Agreement.

Specifically, the following uses are prohibited and considered illegal activities

- Use of the “Network” to facilitate illegal activity
- Use of the “Network” for commercial or for-profit purposes
- Use of the “Network” for product advertisement or political lobbying
- Use of the “Network” for hate mail, discriminatory remarks, and offensive or inflammatory communication
- Unauthorized or illegal installation, distribution, reproduction, or use of copyrighted materials
- Use of the “Network” to access obscene or pornographic material
- Use of inappropriate language or profanity on the “Network”
- Use of the “Network” to transmit material likely to be offensive or objectionable to recipients
- Use of the “Network” to intentionally obtain or modify files, passwords, and data belonging to other users
- Impersonation of another user, anonymity and pseudonyms
- Use of “Network” Facilities for fraudulent copying, communications, or modification, of materials in violation of copyright laws
- Loading, saving or use of games, programs, files, or other electronic media not authorized by Tremont CUSD #702 Employees, Administration, and the System’s Administrator
- Use of the “Network” to disrupt the work of other users
- Destruction, modification, or abuse of the “Network” hardware and software
- Quoting personal communications in a public forum without the original author’s prior consent
- The illegal use of copyrighted software by students and Tremont CUSD #702 employees is prohibited. Any software uploaded to or downloaded from the “Network” shall be subject to “Fair Use” guidelines.
- Using any of Tremont CUSD #702’s “Network” to pursue “hacking”, internal or external to Tremont CUSD #702, or attempting to access information protected by privacy laws
- Use of “Network” to Access, transmit, or download large files not authorized by a Tremont CUSD #702 employee
- Use of the “Network” or personal devices may **NOT** be used to record, store, or transmit any type of image, sound, or video from Tremont CUSD #702, except for approved projects with the express permission of a Tremont CUSD #702 employee
- Use of the “Network” to attempt to bypass Tremont CUSD #702 Content Filter Systems

Guidelines

- The student, employee, or guest is fully responsible, at all times, for the personally owned device brought to school, including updates, antivirus software, and repair
- The student employee, or guest is fully responsible, at all times, for the personally owned device/devices brought to school. Tremont CUSD #702 is not liable for any loss/damage/theft of a personally owned device.
- The student, employee, or guest will take all precautions to avoid the spread of computer viruses and malware
- If reasonable belief exists that the student, employee, or guest has violated the terms of this agreement, or other school policy, the student's, employees, or guest's device may be inspected and/or confiscated. Subsequent or additional disciplinary action involving misuse of technology may extend to loss of technology privileges or further action as determined by Tremont CUSD #702

Violation of Acceptable Use and BYOD Guidelines

Violation of the Tremont CUSD #702 Acceptable Use and BYOD Guidelines shall be subject to consequences including, but not limited to discipline, loss of "Network" use privileges, and referral to law enforcement authorities and/or other legal action in appropriate cases.

Acceptance Signoff

The above agreement and guidelines will apply to the following devices and will be the sole devices that will connect to the Tremont CUSD #702 "Network":

Device: _____ MAC Address: _____ Serial#: _____
Device: _____ MAC Address: _____ Serial#: _____
Device: _____ MAC Address: _____ Serial#: _____

___ My child will not be bringing a device to school at this time

AGREEMENT

I have read the Tremont CUSD #702 Acceptable Use and BYOD Policy agreement for "Network", "Computer Systems", and internet/web access; and I understand that access to the Internet/Web is designed for educational purposes, and that Tremont CUSD #702 has taken precautions to eliminate controversial material. I recognize that it is impossible to restrict access to all inappropriate materials. I will hold harmless Tremont CUSD #702 for any harm caused by materials or software obtained via the "Network." I accept full responsibility for supervision if and when use is not in a school setting. I have discussed the terms of this authorization with my child, if applicable.

I also acknowledge that I am familiar with and understand the content in the Tremont CUSD #702 Handbook, given to every Middle School and High School Student, and is available at each schools respective unit office as well as displayed on the Tremont CUSD 702 Website.

Please check the appropriate category, then sign and print your name.

Student ___

Employee ___

Guest ___ Reason for Visit _____

Signature: _____ Date: _____

Printed Name: _____

All students are required to have a parent/guardian signature also

Parent/Guardian Signature: _____ Date: _____

Printed Name: _____

Please return a signed copy of this page to your student's respective school office.